



# 2020 Wah Mei Summer Camp Registration Form

Please fill out form and return it, along with payment, to Wah Mei School, 1400 Judah St, SF, CA 94122 or email to [afterschool@wahmei.org](mailto:afterschool@wahmei.org)

|   |   |
|---|---|
| <b>Please Select Program Options Below:</b>   | <b>Locations:</b><br>Wah Mei School<br>1400 Judah St, San Francisco, CA 94122 |
| Full Summer is 6 Weeks total (06/15-07/24) \$1800.00/ With a possible extension for <b>Session 3</b> (07/26-08/14)<br>Applicants must attend a minimum of 3 weeks based on guidance by San Francisco Department of Public Health                        |   |
| Each session costs \$900, please check the boxes below:<br><br><input type="checkbox"/> <b>Session 1</b> (06/15-07-02) <input type="checkbox"/> Interested in <b>Session 3</b> (07/26-08/14)<br><input type="checkbox"/> <b>Session 2</b> (07/06-07/24) |   |
| Please calculate the amount due based on the number of sessions, exclude Session 3.<br><br><b>Total Payment due at time of registration: \$</b> _____   |   |

### Priority Intake Information:

Wah Mei School, in accordance with San Francisco's summer camp guidance, will prioritize enrollment of the following groups:

- Children of people who work in businesses and organizations that are allowed to remain open or reopen under San Francisco Health Orders.
- At-risk children and youth, including: Children and youth who are clients of Family and Children's Services (FCS) or are at risk of abuse, neglect, or exploitation, Children eligible through the Emergency Child Care Bridge Program for Foster Children, Children and youth experiencing homelessness, Children of domestic violence survivors, Children and youth with disabilities or special health care needs whose individualized education programs (IEP) and/or individual family support plans (IFSP) include ELC services, Children and youth from low-income families, including those who receive or are eligible for free or reduced school lunch, Medi-Cal, SNAP (food stamps), WIC, Head Start, CalWorks and other public assistance programs.

Does your child qualify for priority enrollment based on one of the above factors?  YES  NO

### Camper's Information:

Camper's Name/兒童姓名: \_\_\_\_\_

Date of Birth/生日: \_\_\_\_\_ Age (at time of camp)/年齡: \_\_\_\_\_ Gender: M/男 \_\_\_ F/女 \_\_\_

Address/地址: \_\_\_\_\_

City/市: \_\_\_\_\_ State/州: \_\_\_\_\_ Zip/郵遞區號: \_\_\_\_\_

School Currently Attending/學校: \_\_\_\_\_ Grade Entering in the Fall/年級: \_\_\_\_\_

How did you hear about our summer camp? \_\_\_\_\_

### Parent/Guardian Information:

Parent/Guardian 1 Name/家長/監護人姓名: \_\_\_\_\_ Relationship/關係: \_\_\_\_\_

Email/電子郵件: \_\_\_\_\_

Address/地址: \_\_\_\_\_

Home Phone/住所電話: \_\_\_\_\_ Work Phone/工作電話: \_\_\_\_\_ Cell Phone/手機電話: \_\_\_\_\_

Parent/Guardian 2 Name/家長/監護人姓名: \_\_\_\_\_ Relationship/關係: \_\_\_\_\_

Email/電子郵件: \_\_\_\_\_

Address/地址: \_\_\_\_\_

Home Phone/住所電話: \_\_\_\_\_ Work Phone/工作電話: \_\_\_\_\_ Cell Phone/手機電話: \_\_\_\_\_



# 2020 Wah Mei Summer Camp Registration Form

**Camper's Name:** \_\_\_\_\_

**Emergency Information:**

Contact 1 Name: \_\_\_\_\_ Relationship to Camper: \_\_\_\_\_

Contact's Home Phone: \_\_\_\_\_ Contact's Cell Phone: \_\_\_\_\_

Contact 2 Name: \_\_\_\_\_ Relationship to Camper: \_\_\_\_\_

Contact's Home Phone: \_\_\_\_\_ Contact's Cell Phone: \_\_\_\_\_

**Medical Information:**

Does your child have medical insurance?       Yes       No

If yes, please provide the name of the medical insurance carrier and your child's medical insurance number.

Insurance Name: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Physician Name and Phone Number: \_\_\_\_\_

Please specify any types of food allergies and/or medications your child is taking:

\_\_\_\_\_

**Pick Up Information:**

Please provide the names of the people who will be authorized to pick up your child from camp.

Name of Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Name of Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Name of Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Name of Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_



# 2020 Wah Mei Summer Camp Registration Form

## Parent Consent Form

I \_\_\_\_\_, hereby give permission for my child \_\_\_\_\_ to attend **Wah Mei Summer Camp**. While my child is attending camp, I also give permission for my child to attend field trips off-site and understand that my child will be supervised by **Wah Mei School** staff onsite and offsite during field trips or any outings. I will not hold **Wah Mei School** liable should any accidents, injuries, or misfortunes occur. In the event of an injury, I, as the undersigned parent or legal guardian do hereby authorize the **Wah Mei School** as an agent for me, to consent to any medical treatment which may become necessary. 我同意華美暑期班給予我的孩子緊急醫療, 以保存其生命、四肢及健康

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Photo/Media Release:

I give consent for my child's photographs and/or videos taken during **Wah Mei School** to be used for school-related publicity/marketing/or public relations or community education purpose.  
我同意華美暑期班拍攝或錄影我的子女, 並使用在與學校及相關的用途上。

I DO NOT give permission for my child's photograph/video to be used by **Wah Mei School**.  
我不同意華美暑期班拍攝或錄影我的子女。

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete and send this Registration Form along with a signed copy of the Parent Guardian Acknowledgement of Risk, and Credit Card Authorization Form (Cash or check payments can be dropped off at our Wah Mei School office at 1400 Judah) to [afterschool@wahmei.org](mailto:afterschool@wahmei.org).

**Forms and payment for Session 1 must be collected by June 14th, 2020.**

### Office Use Only

Application Received Date: \_\_\_\_\_

Received by: \_\_\_\_\_

Payment Date: \_\_\_\_\_

Payment Amount: \$ \_\_\_\_\_

Payment Method:  Check      Check #: \_\_\_\_\_

Credit Card

Cash



## **Parent/Guardian Health and Safety Guideline**

**PURPOSE:** To help parents/guardians of children participating in WMS child care programs or summer day camps, and their partners understand new requirements and recommendations to prevent spread of COVID-19 and safely run their programs.

**BACKGROUND:** Per the San Francisco Health Orders to Stay Home, child care programs were allowed to remain open only for children of essential workers. A Health Order issued on May 22, 2020 allows child care programs and summer day camps to open to all children and youth in June. Programs for children and youth face specific challenges in preventing the spread of COVID-19. Behaviors needed to prevent spread of COVID-19—stay 6 feet apart, wear face coverings, and practice good hygiene—are often impractical for young children. Many summer day camps have had week-long sessions in past years, with different groups of children and youth each week. Children and youth in these programs can interact with a large number of different children and staff in a few weeks. The sheer number of interactions between overlapping groups of children and staff in summer day camps creates a risk of citywide spread of COVID-19 infection. This guidance sets out recommendations to minimize those risks, and to protect children, youth and staff from COVID-19.

### **Requirements:**

#### **Signage and Education:**

- Please bring your own personal pen for Sign In/Sign Out.
- Copies of the Health and Safety Plan will be located at each public entrance to the facility or location.

#### **Stable and Separate Groups of Children:**

- State-licensed Childcare Providers for children ages 0-5 years must currently limit group size to 10 children per room or space under state licensing requirements (if the state increases the permitted group size, Childcare Providers may increase the size of their groups accordingly, not to exceed 12 children), and all other Childcare Providers must limit group size to 12 children per room or space. A group can have no more than 10 or 12 children or youth, even if not all children or youth attend the program at the same time.
- Children and youth from the same family will be assigned to the same group, if possible.
- Wah Mei School Staff will work with the same group of children to the greatest extent possible.



- If our program has more than one group of children or youth, each group should be in a separate room or space. Interactions between the groups should be minimized to the greatest extent possible.
- Special events that involve parents and families, such as festivals, holiday events, and special performances will be discontinued or not be permitted.
- Drop-in childcare is not permitted. Childcare Providers may not enroll children for fewer than three weeks.

**Symptom Screening for Children:**

- Parent(s)/caregiver(s) and child may be asked about possible symptoms of COVID-19 when they arrive and before they are allowed into the facility or area. Specifically, asked whether the child has had any one or more of these symptoms within the past 24 hours, which is new or not explained by a pre-existing condition: **Fever, Chills, or Repeated Shaking/Shivering, Cough, Sore Throat, Shortness of Breath, Difficulty Breathing, Feeling Unusually Weak or Fatigued, Loss of Taste or Smell, Muscle pain, Headache Runny or congested nose, or Diarrhea.**
- Either (a) ask parents/caretakers to take a child's temperature before arrival and report it; or (b) take the child's temperature with a "no-touch" (infrared) thermometer upon arrival. For details on how to safely take a child's temperature with a no-touch thermometer, see San Francisco department of Public Health's Guidance Interim Guidance for Child Care Programs and Summer Day Camps, available at <https://www.sfdcp.org/communicabledisease/diseases-a-z/covid19whatsnew/>.
- Children with symptoms or a fever will be sent home and encouraged to seek COVID-19 testing. Instruct the parent or caretaker of any child who is sent home that the child must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at [www.sfdph.org/dph/alerts/coronavirus-healthorders.asp](http://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp)) before returning to the program. If they are required to self-quarantine or self-isolate, they may only return to the program after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to the program after waiting for the amount of time listed on the Attachment to this Exhibit after their symptoms have resolved. Children are not required to provide a medical clearance letter in order to return to the program as long as they have met the requirements outlined in the Attachment.
- Personnel conducting the screening should stand at least 6 feet away from the child and parent/caregiver.



- Children who pass the screening should wash their hands with soap and water or clean their hands with hand sanitizer before they enter the building or program.

**Drop-Off and Pick-Up Procedures:**

- Family members and caregivers must wear face coverings when dropping off or picking up children, and at all times inside the Childcare Provider's facility or area.
- Staff should remain 6 feet apart from parents and caregivers.
- Parents should not enter the facility if they have cough, fever, or shortness of breath.
- Have staff greet children outside as they arrive. Place sign in stations (if any) outside, and provide sanitary wipes to clean pens between uses.
- Conduct morning well-checks upon arrival of every child and adult in a designated screening area, preferably outside of the classroom. Advise parents to: (1) check their child's temperature using a thermometer daily prior to arrival at the facility (fever is defined as 100.4°F/38°C or higher); (2) keep their children at home if they have fever, cough, shortness of breath, or are otherwise ill; and (3) avoid entering the child care facility themselves if they are ill.
- Please note: all children and staff who have fever, cough or shortness of breath should self-isolate for 7 days or 72 hrs. after fever has resolved and symptoms have improved (whichever is longer), unless the individual has received a COVID-19 test that confirms they do not have COVID-19. Those who have fever but NO cough and NO shortness of breath can return 24 hours after the fever has resolved and the symptoms have improved.
- Encourage the same family member or designated person to drop off and pick up the child every day. Discourage grandparents and other older relatives from picking up children, if they are over 60 years old, since they are more at risk for serious illness.

**Face Coverings:**

- All adults and youth 13 years and older should wear face masks or cloth face coverings at all times. This includes family members and caregivers waiting outside to drop-off or pick-up children.
- Children 3 to 12 years old will be encouraged to wear face coverings with adult supervision.



# Wah Mei School

Bilingual Education Since 1974

- Do not use face masks or cloth face coverings for children ages 2 and younger, anyone who has trouble breathing, or is asleep, unconscious, or otherwise unable to remove the mask without assistance.
- Children will not wear face coverings at nap time.
- Children who demonstrate difficulty wearing the mask for any reason may be allowed to not use it.

## **Hygiene, Sanitation, and Personal Toys:**

- Personal bedding (sheets, pillows, blankets, sleeping bags) will be returned to the parents weekly to be washed.
- Keep each child's bedding separate. Consider storing bedding in individually labeled bins, cubbies, or bags.
- Children may not bring toys or other items from home.



**Acknowledgement of Risks**

**Each Summer Camp and or Child Care Center must require the parent/guardian of each child that participates in the program to sign an acknowledgement of health risks containing the following language:**

The collective effort and sacrifice of San Francisco residents staying at home limited the spread of COVID-19. But community transmission of COVID-19 within San Francisco continues, including transmission by individuals who are infected and contagious, but have no symptoms.

Infected persons are contagious 48 hours before developing symptoms (“pre-symptomatic”), and many are contagious without ever developing symptoms (“asymptomatic”). Pre-symptomatic and asymptomatic people are likely unaware that they have COVID-19.

The availability of childcare and summer camp is an important step in the resumption of activities.

However, the decision by the Health Officer to allow childcare and summer camps for all families at facilities that follow required safety rules, does not mean that attending childcare or summer camp is free of risk. Enrolling a child in childcare or summer camp could increase the risk of the child becoming infected with COVID-19. While the majority of children that become infected do well, there is still much more to learn about coronavirus in children, including from recent reports of Multisystem Inflammatory Syndrome in Children (MIS-C).

Each parent or guardian must determine for themselves if they are willing to take the risk of enrolling their child in childcare/summer camp, including whether they need to take additional precautions to protect the health of their child and others in the household. They should particularly consider the risks to household members who are adults 60 years or older, or anyone who has an underlying medical condition. Parents and guardians may want to discuss these risks and their concerns with their pediatrician or other health care provider.

More information about COVID-19, MIS-C, and those at higher risk for serious illness is available on the Centers for Disease Control and Prevention website at <https://www.cdc.gov/coronavirus/2019-ncov/>. I understand the risks associated with enrolling my child in childcare/summer camp, and agree to assume the risks to my child and my household. I also agree to follow all safety requirements that the childcare program/summer camp imposes as a condition of enrolling my child.

**By signing below, I hereby acknowledge that I have read and understand the health risks associated with enrolling my child in Wah Mei Summer Camp or Wah Mei Early Care and Education Program. I understand the risks associated with enrolling my child in childcare/summer camp, and agree to assume the risks to my child and my household. I also agree to follow all safety requirements that the childcare program/summer camp imposes as a condition of enrolling my child. I hereby sign on the line below, acknowledging I have read the above material and recognize the health risk of allowing my child to attend Wah Mei Summer Camp or Wah Mei Early Care and Education Program.**

Child's Name \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Signature: X \_\_\_\_\_

Date: \_\_\_\_\_



# Wah Mei Summer Camp FAQ for Parents/Guardians

## Program Logistics:

### **How Do I Apply?**

Wah Mei Summer Camp applications packages can be requested by email (please email Brian Nguyen, Summer Camp Coordinator at [bnguyen@wahmei.org](mailto:bnguyen@wahmei.org)). The Wah Mei Summer Camp program will be open to all surrounding communities. After you have submitted an application you will be notified when your child/children are accepted in a confirmation email.

### **Minimum number of enrolled students:**

Please note that if we do not reach the minimum of 8 students by June 14, 2020, we will not be able to proceed with the program.

**What age/grade does the Wah Mei Summer Camp program accept?** Wah Mei Summer Camp program serves incoming 1st grade children to incoming 6th graders.

### **Program Cost:**

The Wah Mei Summer Camp program will cost \$900 per session.

The deadline to register for Session 1 is June 14th, 2020.

### **When and Where does Summer Camp take place?**

Wah Mei Summer Camp will take place in sessions, Session 1 (June 15th - July 02, 2020), Session 2 (July 06 - July 24, 2020), with a possible extension for Session 3 (July 26 - August 14, 2020) program will take place from 9:00 AM to 5:00 PM at our building on the corner of Judah St and 19<sup>th</sup> Ave, 1400 Judah, 94122. **Students are required to enroll into a minimum of three weeks.**

### **Will lunch be provided?**

No; however, the program will provide snacks such as fruits or crackers every day. Please send your child to camp with a nut-free lunch each day and a water bottle. All snacks will be nut free. Please include food allergy information on your application.

### **Will there be an early drop off or late pick up?**

Wah Mei Spring Camp programming will begin at 9:00 AM which is the time parents/guardians can drop off their child/children. Program ends at 5:00 PM. Late fees will accrue every minute after 5:00 PM at \$2 per minute.

**Who can pick up my child?** Any authorized person over the age of 16. Parents/guardians must include all authorized family members on the registration form.

**What if my child is sick?** Children who are unable to attend Wah Mei Summer Camp for the day can email [bnguyen@wahmei.org](mailto:bnguyen@wahmei.org). For children who are ill during the program, staff will call the parent/guardian for pick up. Any emergencies will be handled accordingly to ensure the health of the child.

### **COVID-19 Health and Safety Considerations**

Due to the ever-changing circumstances of the pandemic as it relates to our Summer Camp and all other programs. Wah Mei School is committed to implementing the necessary Health and Safety Guidelines for our staff and families. Please refer to the Parent Guardian Acknowledgement of Risks and Parent Guardian Health and Safety Guidelines.

### **Program Content:**

#### **Outdoor Time**

Our Summer Camp will have daily trips to Mother's Meadow located at (573 Martin Luther King Jr Dr, San Francisco, CA 94122) from 1:00 PM - 3:00 PM which is within walking distance of Wah Mei School. At the park children will have some time for free play and scheduled activities such as Soccer and Capture the Flag.

#### **What type of activities are planned?**

Our curriculum is designed around weekly themes which keep kids interested and building skills around a specific topic. Activities include STEM projects, community building, Chinese language and culture, arts and crafts, games and songs. Activities will be led in English and Cantonese, students will be encouraged to practice speaking Cantonese though no prior Cantonese language experience is necessary.



**Credit Card Payment Authorization Form**

I (name on credit card) \_\_\_\_\_ authorize Wah Mei School to charge my credit card indicated below for (amount) \$ \_\_\_\_\_ for payment of (child's Name) \_\_\_\_\_ for (program/purpose) \_\_\_\_\_

|   |  |
|---|--|
| <b>Billing Address<br/>(City State Zip)</b> |  |
| <b>Phone</b>                                |  |
| <b>E-Mail</b>                               |  |

**Credit Card Information PLEASE LEAVE THIS SECTION BLANK IF SUBMITTING BY EMAIL. WMS Staff will call to collect credit card information for security.**

|                               |                                     |                               |                                   |
|-------------------------------|-------------------------------------|-------------------------------|-----------------------------------|
| <input type="checkbox"/> Visa | <input type="checkbox"/> MasterCard | <input type="checkbox"/> Amex | <input type="checkbox"/> Discover |
| Cardholder Name: _____        | CC Number: _____                    |                               |                                   |
| Exp. Date: _____              | CCV: _____                          |                               |                                   |

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

I understand that this authorization will remain in effect until I cancel it in writing or noted above, and I agree to notify Wah Mei School in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card Company; so long as the transactions correspond to the terms indicated in this authorization form.

|   |             |
|---|-------------|
| <b>For Office Use Only:</b>                       |             |
| <input type="checkbox"/> Received By: _____       | Date: _____ |
| <input type="checkbox"/> Payment Processed: _____ | Date: _____ |
| <input type="checkbox"/> Notes: _____             |             |