

Position Announcement

Infant/Preschool Teachers, Wah Mei School

Agency Overview. Wah Mei is a nonprofit organization created to provide a safe and nurturing, high-quality Chinese-English bilingual/bicultural education that promotes early child development, while building a supportive community for families. Wah Mei leadership supports a learning environment for caring staff to provide healthy happy early experiences within well-equipped facilities. Effective January 2020, Wah Mei will build on its over 40 years of experience and assume management of two federally-owned preschool sites, one in the San Francisco Financial District (50+ zero to five-year-old children) and one in the Civic Center (100+ zero to five-year-old children). Wah Mei has an immediate need for the right persons to join our vibrant community.

Position Overview. Wah Mei seeks Assistant Teachers and Teachers to plan, coordinate, and implement a comprehensive preschool program in a multicultural setting. Teachers will be classified as “Assistant Teacher,” or “Teacher” based on the candidate’s education and experience. All teachers will use the Inquiry/Project based approach in the classroom to support development in early literacy, gross motor, mathematics, language development, science, art, diversity, and enrichment, aligned with evidence-based curriculum. Teachers play a critical role in promoting a positive atmosphere in the classroom and must model Wah Mei’s core values to: employ bicultural education to prepare children to be global citizens in a fun and developmentally appropriate environment; nurture the uniqueness of each child; encourage and foster diversity; and maintain deep, trusting and collaborative relationships with families and the community. The positions are non-exempt and offer benefits and competitive pay, commensurate with experience.

Perform all duties as assigned or necessary for smooth operation of the classroom, including key responsibilities:

- Nurture and teach infants and/or preschoolers to provide a safe and creative learning environment, including individualized attention to encourage participation and help each child develop new competencies and learn to interact effectively; manage classroom effectively including during mealtime and outdoor play;
- Collaborate within the teaching team to plan and deliver an expansive curriculum that utilizes a variety of educational techniques to improve social competencies, and build self-esteem; adapt the lesson plans based on the interests and abilities of all of the children in the classroom;
- Maintain knowledge of ECE best practices, and incorporate effective tools (such as DRDP, ASQ and ASQ-SE) to understand the children’s developmental stages; and ECERS and CLASS tools to guide goal setting and professional development for the classroom environment;
- Ensure that all children are being supervised at all times; identify and respond to behavioral signals from children that indicate a need to adapt teaching style to meet an individual child’s emotional or intellectual developmental needs;
- Build positive relationships with caregivers to foster a connected community: communicate daily with caregivers any necessary information regarding the child’s health, safety, and developmental growth.

Knowledge, Traits and Other Requirements. Wah Mei welcomes applications from persons who love children, and who are interested in working in an early child education setting. The ideal Teacher understands child development, works well with children in group and individual settings, is reliable and flexible, is energetic, works cooperatively with other staff members, and accepts direction and feedback for improvement. Cantonese or Mandarin proficiency is a plus. Additionally, the candidate **must**:

- Hold a minimum of 6 units in ECE/CD from an accredited institution
- Hold a CCTC Child Development Teacher Permit
- Provide TB and medical clearance
- Pass fingerprint and Federal clearance
- CPR and First Aid Certification preferred
- Be able to engage in active play; and, can lift and carry up to 30 lbs

To Apply, please send resume and cover letter indicating your interest to hr@wahmei.org. Please include three references, including their relationship to you and how long you have known them.