



2023 Wah Mei Winter Camp Registration Form

Please fill out form and return it, along with payment, to Wah Mei School at 1555 Irving St, SF, CA 94122 or email to ace@wahmei.org

Overview:

Wah Mei School's Winter Camp Program is an offsite, bilingual (Cantonese & English) winter break enrichment program located at Wah Mei School that is open to all students grades K-5. This program is subject to change in accordance with San Francisco Department of Public Health guidance.

For more information on this program please see the Winter Camp FAQ for Parent/Guardians, Parent Acknowledgement of Risk, and Wah Mei School COVID Health and Safety Plan, provided in your enrollment packet.

Program Cost:

Payment will be due at the time of registration in addition to a one-time, nonrefundable \$25 application fee. Only applications with payment will be considered complete. There may be financial aid available for qualifying families; please inquire within.

The cost of Winter Camp is \$190.00 for the whole program.

Total payment due at time of registration: \$_____ + **\$25 nonrefundable application fee**

Program Dates and Times:

Program dates will coincide with most of SFUSD' scheduled Winter Break. The dates of the Winter Camp Program are **Tuesday, December 26th to 29th, 2023 and Tuesday, January 2nd to 3rd, 2024.** Please note the Winter Camp Program will be closed on **Monday January 1st, 2024** in observance of winter holidays.

Parents/Guardians may begin dropping off participants at **8:45 AM**. Program hours are Monday through Friday, **9:00 AM to 5:00 PM**.

Wah Mei School Discounts:

1. Wah Mei School Staff: 40%
2. SF Educator (SFUSD Teacher or teacher with valid CA Child Development Permit working in ECE setting in San Francisco): 15%
3. Sibling Family Discount (applies to the oldest sibling enrolled in the program): 10%

Location:

Program will take place in the following location:

Wah Mei School is located on 1555 Irving Street, San Francisco, CA, 94122

Child's Information:

Child's Name/兒童姓名: _____

Date of Birth/生日: _____ Gender: _____ Grade/年級: _____

Address/地址: _____

City/市: _____ State/州: _____ Zip/郵遞區號: _____

School Currently Attending/學校: _____

Name(s) of siblings in program (if applicable): _____

Is there anything else you would like us to know about your child? (example: social/emotional needs, additional support needs, etc)

Have your child/children participated in any of the following Wah Mei programs within the past year?

您的孩子是否參加過以下華美課程？

Yes _____ If you check Yes, please clarify the program number _____ No _____

- | | | |
|------------------------------|----------------------------|----------------------------|
| 1. Spring/Summer/Winter Camp | 2. BASE! ExCEL Program | |
| 3. ACE-After School Program | 4. Wah Mei Chinese Program | 5. Wah Mei ECE (Preschool) |



2023 Wah Mei Winter Camp Registration Form

Registration Form

Parent/Guardian Information:

Parent/Guardian 1 Name/家長/監護人姓名: _____ Relationship/關係 _____

Email/電子郵件: _____

Address/地址: _____

Home Phone/住所電話: _____ Work Phone/工作電話: _____

Cell Phone/手機電話: _____

Parent/Guardian 2 Name/家長/監護人姓名: _____ Relationship/關係 _____

Email/電子郵件: _____

Address/地址: _____

Home Phone/住所電話: _____ Work Phone/工作電話: _____

Cell Phone/手機電話: _____

Emergency Information:

Contact 1 Name: _____ Relationship to Camper: _____

Contact's Home Phone: _____ Contact's Cell Phone: _____

Contact 2 Name: _____ Relationship to Camper: _____

Contact's Home Phone: _____ Contact's Cell Phone: _____

Medical Information:

Does your child have medical insurance? Yes No

If yes, please provide the name of the medical insurance carrier and your child's medical insurance number.

Insurance Name: _____

Policy Number: _____

Physician Name and Phone Number: _____

Please specify any types of food allergies and/or medications your child is taking:



2023 Wah Mei Winter Camp Registration Form

Registration Form

Pick Up Information:

Please provide the names of the people who will be authorized to pick up your child from the program.

Any authorized person over the age of 16 may pick up your child/children. Parents/guardians must include all authorized family members on the registration form. We may ask adults to provide identification to ensure the safety of the child being picked up.

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____



2023 Wah Mei Winter Camp Registration Form

Parent Consent Form

I _____, hereby give permission for my child _____ to attend **Winter Camp Program**. While my child is attending this program, I also give permission for my child to neighborhood walks and field trips off-site within a 6 block walking radius of Wah Mei School, and understand that my child will be supervised by **Wah Mei School** staff onsite and offsite during field trips or any outings. I will not hold **Wah Mei School** liable should any accidents, injuries, or misfortunes occur. In the event of an injury, I, as the undersigned parent or legal guardian do hereby authorize the **Wah Mei School** as an agent for me, to consent to any medical treatment which may become necessary. 我同意華美暑期班給予我的孩子緊急醫療, 以保存其生命、四肢及健康

Parent/Guardian Signature: _____ Date: _____

Photo/Media Release:

I give consent for my child's photographs and/or videos taken during **Wah Mei School** to be used for school-related publicity/marketing/or public relations or community education purpose.
我同意華美暑期班拍攝或錄影我的子女, 並使用在與學校及相關的用途上。

I DO NOT give permission for my child's photograph/video to be used by **Wah Mei School**.
我不同意華美暑期班拍攝或錄影我的子女。

Parent/Guardian Signature: _____ Date: _____

Please complete and send this **Registration Form and Credit Card Authorization Form** to ace@wahmei.org

Cash or **check** payments can be dropped off at our Wah Mei School office at 1555 Irving St, SF CA 94122 to Taylor Li, Winter Camp Program Manager. Credit cards will be charged upon placement and confirmation.

Office Use Only

Application Received By: _____ Date: _____

Program Registered: 6 Days Winter Camp

Accepted Date: _____

Waitlisted Date: _____ Note: _____

Payment Method: Check Credit Card Cash Other: _____

Payment Amount: \$ _____

Payment Note: _____



2023 Winter Camp Program FAQ for Parents/Guardians

Revised Oct 1, 2023

Program Logistics:

1. When and Where does the Winter Camp Program take place?

Wah Mei School's Winter Camp Program will begin on **Tuesday, December 26th to 29th, 2023 and Tuesday, January 2nd to 3rd, 2024 from 9:00 AM to 5:00 PM.** Please note the program will be closed on **Monday, January 1st, 2024** in observance of the Winter holidays. Our program will take place at: Wah Mei School on **1555 Irving Street, San Francisco, CA 94122.**

2. How Do I Apply?

The Winter Camp enrollment packet can be requested by email (please email ace@wahmei.org) or accessed on our website. Please return completed applications to ace@wahmei.org or drop off forms in person at our Main Office located at 1400 Judah Street, along with payment and the \$25 nonrefundable, one time, application fee. **Only completed applications with payment will be considered for registration.**

3. What age/grade does the Winter Camp Program accept?

The Winter Camp program serves students grades, Kindergarten through 5th graders. We will not be able to take children who are in TK (transitional kindergarten).

4. How will you determine program priority?

In this program we will prioritize enrollment for:

- Families who enroll siblings
- Families who are English Second Language learners
- Families who have enrolled in Wah Mei programs this year or last
- Families who need financial assistance

We will do our best to serve as many families as possible.

5. Program Cost

The cost of the Winter Camp Program is \$190.00 per child along with a one-time non refundable \$25.00 registration fee.

6. Is financial aid available?

Financial aid may be available, to see if you qualify for assistance please first contact the Children's Council. The Children's Council helps families pay for childcare programs such as our Winter Camp.

Please see their contact information below:

Call (415) 276-2900 (Mon-Fri, 8:30 AM – 5 PM) or visit childrenscouncil.org for more information.

If Children's Council is not an option for you, please contact us at ace@wahmei.org.



7. Payment, Refund, and Cancellation policy

Payment will be processed upon official acceptance into the program. Payments can be made by check, cash, or credit card.

Refunds will not be offered for partial attendance. If you wish to cancel your child/children's participation in the program please submit a **two week** written notice before the start date of the program. Otherwise you will be charged for the program and will not be eligible for a refund.

8. Will each grade have their own group?

The groupings will depend on registration. We will do our best to divide groups by grade.

9. Will lunch be provided?

Please make sure to **bring a lunch** and water bottle for your child daily. We will not be able to provide lunch but will be able to provide food for events and daily snacks.

The program will provide snacks such as fruits or crackers every day. All snacks will be nut free. Please include food allergy information on your application.

10. Will there be an early drop off or late pick up?

The Winter Camp Program will run from **9:00 AM - 5:00 PM**. Parents/guardians can drop off their child/children as early as **8:45 AM**. Program ends at exactly **5:00 PM**. Late fees will accrue every minute after **5:00 PM at \$2 per minute**.

11. Who can pick up my child? Any authorized person over the age of 16. Parents/guardians must include all authorized family members on the registration form. We may ask persons who are allowed to pick up your child for a form valid identification to ensure the safety of your child.

12. COVID-19 Health and Safety Considerations

Due to the ever-changing circumstances of the pandemic as it relates to our Winter Camp Program and all other programs, Wah Mei School is committed to implementing the necessary Health and Safety Guidelines for our staff and families in accordance with the San Francisco Department of Public Health. Details of our COVID-19 Health and Safety measures can be found in the Parent Guardian Acknowledgement of Risks and Parent Guardian Health and Safety Guidelines provided in the enrollment packet. This program will continue to follow the SF Department of Public Health guidelines which may be subject to change.

13. What if my child is sick? Children should be kept home if they exhibit any of the following symptoms: Fever, Chills, or Repeated Shaking/Shivering, Cough, Sore Throat, Shortness of Breath, Difficulty Breathing, Feeling Unusually Weak or Fatigued, Loss of Taste or Smell, Muscle pain, Headache, Runny or congested nose, or Diarrhea.



Please contact Winter Camp Program Manager **Taylor Li** at lli@wahmei.org if your child will not be in attendance. For children who are ill during the program, staff will call the parent/guardian for pick up. Any emergencies will be handled accordingly to ensure the health of the child. Please refer to the Parent Guardian Acknowledgement of Risks and Parent Guardian Health and Safety Guidelines provided in the enrollment packet.

Program Content:

1. Program Structure

Wah Mei staff will provide **recess, field trips, outdoor time, snacks, and thematic enrichment activities.**

2. Outdoor Time

Our program will have trips to Mother's Meadow located at (573 Martin Luther King Jr Dr, San Francisco, CA 94122) which is within walking distance of Wah Mei School. At the park children will have some time for free play and scheduled activities.

3. What type of activities are planned?

Our curriculum is designed around themes which keep kids interested and building skills around a specific topic. Activities include STEM projects, community building, Chinese language and culture, arts and crafts, games and songs.

4. Will there be any field trips?

Our program will have **one** field trip that will occur sometime throughout the program provided at no extra cost to parents/guardians. We aim to have our field trips be both enriching and fun for our participants.

5. Cantonese Learning Component

Based on the theme of the week, participants will become familiar with Cantonese vocabulary, characters, and speaking practice related to the theme. Activities and day to day instructions will be led in English and Cantonese, students will be encouraged to practice speaking Cantonese though no prior Cantonese language experience is necessary.

6. Classroom Ratio:

We will have multiple classrooms with a 2 or 3 teachers to 25 student ratio.

Contact Information:

For general questions please email ace@wahmei.org. All other questions and concerns can be directed to **Taylor Li**, Winter Camp Program Manager at lli@wahmei.org/(415) 320-8934 during business hours. **(Email preferred)**



Acknowledgement of Risks

Parents/guardians of each child that participating in our programs are required to sign an acknowledgement of health risks containing the following language:

The collective effort and sacrifice of San Francisco residents staying at home limited the spread of COVID-19. But community transmission of COVID-19 within San Francisco continues, including transmission by individuals who are infected and contagious, but have no symptoms. Infected persons are contagious 48 hours before developing symptoms (“pre-symptomatic”), and many are contagious without ever developing symptoms (“asymptomatic”). Pre-symptomatic and asymptomatic people are likely unaware that they have COVID-19.

The availability of childcare and youth programs is an important step in the resumption of activities. However, the decision by the Health Officer to allow childcare and youth programs for all families at facilities that follow required safety rules, does not mean that attending our programs is free of risk. Enrolling your child in our programs could increase the risk of the child becoming infected with COVID-19. While the majority of children that become infected do well, there is still much more to learn about coronavirus in children, including from recent reports of Multisystem Inflammatory Syndrome in Children (MIS-C).

Each parent or guardian must determine for themselves if they are willing to take the risk of enrolling their child in WMS programs, including whether they need to take additional precautions to protect the health of their child and others in the household. You should particularly consider the risks to household members who are adults 60 years or older, or anyone who has an underlying medical condition. You may want to discuss these risks and their concerns with their pediatrician or other health care provider.

More information about COVID-19, MIS-C, and those at higher risk for serious illness is available on the Centers for Disease Control and Prevention website at <https://www.cdc.gov/coronavirus/2019-ncov/>. I understand the risks associated with enrolling my child in WMS in-person childcare/youth programs, and agree to assume the risks to my child and my household. I also agree to follow all safety requirements that the childcare program/youth programs imposes as a condition of enrolling my child.

By signing below, I hereby acknowledge that I have read and understand the health risks associated with enrolling my child in Wah Mei youth programs or Wah Mei Early Care and Education Program. **Please sign below, acknowledging I have read the above material and recognize the health risk of allowing my child to attend Wah Mei program(s).**

Child's Name: _____ Name of Parent/Guardian: _____

Signature: _____ Date: _____



Credit Card Payment Authorization Form

I (name on credit card) _____ authorize Wah Mei School to charge my credit card indicated below for (amount) \$_____ for payment of (child's Name) _____ for (program/purpose) _____.

Billing Address (City State Zip)	
Phone	
E-Mail	

Credit Card Information

<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Amex	<input type="checkbox"/> Discover
Cardholder Name: _____	CC Number: _____		
Exp. Date: _____	CCV: _____		

SIGNATURE _____ **DATE** _____.

I understand that this authorization will remain in effect until I cancel it in writing or noted above, and I agree to notify Wah Mei School in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card Company; so long as the transactions correspond to the terms indicated in this authorization form.

For Office Use Only:	
<input type="checkbox"/> Received By: _____	Date: _____
<input type="checkbox"/> Payment Processed: _____	Date: _____
<input type="checkbox"/> Notes: _____	