



2024 Wah Mei Summer Camp Registration Form

Please fill out form and return it, along with payment, to Wah Mei, 1400 Judah St, SF, CA 94122 or email to summer@wahmei.org

Program Overview:

Wah Mei provides a bilingual (Cantonese & English) enrichment summer camp program that is open to all students. We offer children the opportunity to expand their language capabilities during a fun-filled summer experience. Our activities include thematic project-based learning that keeps children's minds active throughout the summer. Our Program takes place on **1555 Irving Street, San Francisco, 94122**.

For more information on this program, please see the Summer Camp FAQ for Parent/Guardians in your enrollment packet.

Program Options:

Our 2024 Wah Mei Summer Camp program will run from 8:30 AM - 5:30 PM. It costs \$2600 if you sign up for all 8 weeks, or \$1350 for a 4 week session. An Early Bird Discount will be applied if you apply for **BOTH** session A and B before April 30, 2024. To apply for our Summer Camp please include **a nonrefundable \$50 application fee and a \$200 deposit at time of registration**. The \$200 deposit will go towards your child's total tuition cost. The remainder of your child/children's tuition fees will be due upon confirmation of the program. Please check the boxes below for your selection:

Session A & B

☐ \$2600 weeks (June 17 - Aug 9)

Session A

☐ \$1350/4 weeks (June 17 - Jul 12)

Session B

☐ \$1350/4 weeks (Jul 15 - Aug 9)

Total Payment due at time of registration: \$50 nonrefundable application fee + \$200 deposit = \$250

Wah Mei Discounts:

- ☐ Wah Mei Staff: 40%
- ☐ Educator (ie: SFUSD Teacher or teacher with valid CA Child Development Permit working in ECE setting in San Francisco): 15%
- ☐ Sibling Family Discount (applies to the oldest sibling enrolled in the program): 10%
- ☐ Early Bird Discount (Apply for **both** session A&B by 04/30/2024): ~7.5%

Camper's Information:

Camper's Name/兒童姓名: _____

Date of Birth/生日: _____ Age (at time of camp)/年齡: _____ Gender: _____

Address/地址: _____

City/市: _____ State/州: _____ Zip/郵區號碼: _____

School Currently Attending/學校: _____ Grade Entering in the Fall/年級: _____

SFUSD Student ID Number/學生證號碼: _____

How did you hear about our summer camp?

☐ Past Participant ☐ BASE! / ACE / Chinese Program ☐ Summer Resource Fair ☐ School ☐ Friend ☐ Other (Please explain):



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Parent/Guardian Information:

Parent/Guardian 1 Name/家長/監護人姓名: _____ Relationship/ 關係: _____

Address/地址: _____

Email/電子郵件: _____ Cell Phone/手機電話: _____

Home Phone/住所電話: _____ Work Phone/工作電話: _____

Parent/Guardian 2 Name/家長/監護人姓名: _____ Relationship/ 關係: _____

Address/地址: _____

Email/電子郵件: _____ Cell Phone/手機電話: _____

Home Phone/住所電話: _____ Work Phone/工作電話: _____

Emergency Information:

Contact 1 Name: _____ Relationship to Camper: _____

Contact's Home Phone: _____ Contact's Cell Phone: _____

Contact 2 Name: _____ Relationship to Camper: _____

Contact's Home Phone: _____ Contact's Cell Phone: _____

Medical Information:

Does your child have medical insurance? ☐ Yes ☐ No

If yes, please provide the name of the medical insurance carrier and your child's medical insurance number.

Insurance Name: _____

Policy Number: _____

Physician Name and Phone Number: _____

Please specify any types of food allergies or other allergies (i.e dogs) and/or medications your child is taking:

Is there anything else you would like us to know about your child? (example: social/emotional needs, additional support needs, etc)



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Pick Up Information:

Please provide the names of the people who will be authorized to pick up your child from camp.

Child's Name: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____

Name of Person: _____ Phone Number: _____

Relationship to Child: _____



2024 Wah Mei Summer Camp Registration Form

Parent Consent Form

I _____, hereby give permission for my child _____ to attend **Wah Mei Summer Camp**. While my child is attending camp, I also give permission for my child to attend field trips off-site and understand that my child will be supervised by **Wah Mei** staff onsite and offsite during field trips or any outings. I will not hold **Wah Mei** liable should any accidents, injuries, or misfortunes occur. In the event of an injury, I, as the undersigned parent or legal guardian do hereby authorize the **Wah Mei** as an agent for me, to consent to any medical treatment which may become necessary. 我同意華美夏令營給予我的孩子緊急醫療, 以保存其生命、四肢及健康

Parent/Guardian Signature: _____ Date: _____

Photo/Media Release:

Occasionally photos may be taken of participants in the programs, classes and activities. These photos may be used in future program guides, brochures, web sites, pamphlets, flyers or news releases.

By signing below, I give consent for my child's photographs and/or videos taken during **Wah Mei** to be used for agency-related publicity/marketing/or public relations or community education purposes.

我同意華美夏令營拍攝或錄影我的子女, 並使用在與學校及相關的用途上.

If you do not wish to give consent to your child being photographed or filmed please send us an email at summer@wahmei.org

Parent/Guardian Signature: _____ Date: _____

Please complete and send this Registration Form along with a Credit Card Authorization Form (Cash or check payments can be dropped off at our Wah Mei office at 1400 Judah Street) to summer@wahmei.org.



Credit Card Payment Authorization Form

I (name on credit card) _____ authorize Wah Mei School to charge my
credit card indicated below for (amount) \$ _____ for payment of (child's Name)
_____ for (program/purpose) _____

Billing Address (City State Zip)	
Phone	
E-Mail	

Credit Card Information You may wish to leave CC information blank if you submit this form via email. If so, WMS staff will call you to collect payment information.

<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Amex	<input type="checkbox"/> Discover
Cardholder Name: _____		CC Number: _____	
Exp. Date: _____		CCV: _____	

SIGNATURE _____ **DATE** _____

I understand that this authorization will remain in effect until I cancel it in writing or noted above, and I agree to notify Wah Mei School in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card Company; so long as the transactions correspond to the terms indicated in this authorization form.

For Office Use Only:

- | | |
|---------------------------------------------------|-------------|
| <input type="checkbox"/> Received By: _____ | Date: _____ |
| <input type="checkbox"/> Payment Processed: _____ | Date: _____ |
| <input type="checkbox"/> Notes: _____ | |



2024 Summer Camp
FAQ for Parents/Guardians
As of 3/19/2024

The responses below are intended to provide basic information and important policies.
Please note this FAQ form is subject to change.

[Program Logistics:](#)

How Do I Apply?

Wah Mei Summer Camp enrollment packets can be requested by email (please email summer@wahmei.org). The Wah Mei Summer Camp program will be open to all surrounding communities. After you have submitted an application you will be notified when your child/children are accepted in a confirmation email.

What is the last day to turn in applications?

The application deadline will be on May 17, 2024 at 5 PM. Any applications turned in after this date will be placed on a waiting list.

When does 2024 WMS Summer Camp take place?

Wah Mei Summer Camp will take place in two (2) sessions:

Session A & B: (Full 8 weeks)

Session A: (4 weeks)

Session B: (4 weeks)

Please refer to the registration form for the selectable sessions your child/children will attend our program. **Our Summer camp will be closed on Wednesday, June 19th, 2024 in observance of Juneteenth and closed on Thursday, July 4th, 2024 in observance of Independence Day.**

This year to better serve families our program hours have been extended. Our Summer Camp will run from **8:30 AM to 5:30 PM**.



Where does WMS Summer Camp take place?

Wah Mei School Summer Camp will take place at **1555 Irving Street, San Francisco 94122.**

What age/grade does the Wah Mei Summer Camp program accept?

Wah Mei Summer Camp program will serve incoming 1st graders to incoming 6th graders participants.

Will there be a Summer Together Initiative for Summer 2024?

The Summer Together Initiative is a City sponsored Summer Camp opportunity for all SFUSD students to which began in Summer 2021. As of publication date, DCYF has not informed Wah Mei School if they can provide any funds to us for Summer 2024. If Wah Mei School is able to acquire any funds we may be able to offer discounted rates and/or financial assistance to our families. We will keep you informed as progress is made.

Program Cost and Payments:

To apply for our Summer Camp please include a **nonrefundable** \$50 application fee and a \$200 deposit at time of registration. The \$200 deposit will go towards your child's total tuition cost. An Early Bird Discount will be applied to your tuition cost if you apply for both session A and B by April 30, 2024. Upon confirmation of your child/children's placement in the program the rest of the tuition fees will be due.

2024 Summer Camp Pricing Table

Session:	A & B	A	B
Dates:	Jun 17 - Aug 9, 2024	Jun 17 - Jul 12, 2024	Jul 15 - Aug 9, 2024
Application Fee (non-refundable):	\$50 due at registration	\$50 due at registration	\$50 due at registration
Deposit:	\$200 due at registration	\$200 due at registration	\$200 due at registration



Remaining Fees:	\$2400 due upon placement confirmation Early Bird: \$2200 due upon placement confirmation if registered before April 30,2024.	\$1150 due upon placement confirmation	\$1150 due upon placement confirmation
Total Cost:	\$2600+ \$50 nonrefundable application fee Early Bird: \$2400+ \$50 nonrefundable application fee	\$1350 + \$50 nonrefundable application fee	\$1350 + \$50 nonrefundable application fee

Refund Policy:

If we are unable to place your child in our Summer Camp we will be able to refund your \$200 registration fee but not the non-refundable \$50 application fee. After you have been confirmed in the program we will enforce the following refund policy:

- 75% refund of total tuition fees if parents/guardians notify us 45 days prior to your child/children's program start date.
- 50% refund of total tuition fees if parents/guardians notify us 30 days prior to your child/children's program start date.
- You will not be eligible for a refund if you notify us 29 days or less before the start of your program date.
- Partial refund will not be given for drop out of the program

Under no circumstances, will Wah Mei Summer Camp refund families who decide to drop out of the program prematurely.



Early Pickups

Frequent early picks up can be disruptive to program activities and coordination of early pickups is a logistical challenge. If you sign your child/children up for the program please plan to pick up during the designated pick up time from 4:30 PM to 5:30 PM.

Early pickups for other extracurricular activities will not be excused and may result in expulsion from the program without a refund. Excusable early pickups for doctor appointments and family emergencies are acceptable.

Financial Aid:

Financial aid may be available, to see if you qualify for assistance please contact the Children's Council. The Children's Council helps families pay for childcare programs such as our Summer Camp. Please see their contact information below:

Call (415) 276-2900 (Mon-Fri, 8:30am – 5pm) or visit childrenscouncil.org for more information.

Absence Policy:

Wah Mei School believes that daily participation in our Summer Camp is vital to children and youth's development. Peer bonds, adult:child interactions, field trips, and high engagement and stability are hallmarks of our Camp. Participants are highly encouraged to be present and participate regularly. Participants that have inconsistent attendance may warrant a Parent Conference.

Participants that have **more than three (3) unexcused absences** in a single session, may jeopardize their place in the program. Staying fully engaged in Summer Camp will ensure that we can develop healthy bonds with your child and that they can fully enjoy all program activities. Allowed excuses for absences include doctor appointments and family emergencies with prior notification.

If your family is deciding to take a vacation during the summer please make sure that it does not interfere with our Summer Camp dates. Vacations will not be considered an excused absence from the program and if your child accumulates (3) unexcused absences due to taking a vacation their placement in the program may be jeopardized and can lead to expulsion without a refund.



Drop off or late pick up

Drop off time will begin at 8:30 AM parents/guardians can drop off their child/children at this time. Wah Mei Summer Camp programming will begin at 9:30 AM. Please ensure that you drop off your child on time so that your child can be fully present and to avoid disruption of program activities.

Program activities end at 4:30 PM, between 4:30 PM - 5:30 PM is pick up hour. Late fees will accrue **every minute after 5:30 PM at \$5 per minute** per child.

Who can pick up my child?

Any authorized person over the age of 16. Parents/guardians must include all authorized family members on the registration form.

What if my child is sick?

It is requested that participants who are unable to attend Wah Mei Summer Camp or have special scheduling requirements, are to email summer@wahmei.org. For “day of” absences notification, please notify the site manager as soon as possible.

Due to health and safety regulations, if your child is sick we will assess the state of their health before returning to the program. For children who are ill during the program, staff will call the parent/guardian for pick up. Any emergencies will be handled accordingly to ensure the health and safety of the child.

COVID-19 Health and Safety Considerations

Due to the ever-changing circumstances of the pandemic as it relates to our Summer Camp and all other programs. Wah Mei School is committed to implementing the necessary Health and Safety Guidelines for our staff and families.

[Program Content:](#)

What type of activities are planned?

Our Summer Camp program is committed to ensuring best youth development practices. We strive to put our efforts in giving our participants opportunities to take leadership roles, build healthy relationships with one another, encourage growth, develop a wide variety of interests through a range of activities and lessons, and mentor our youth to become well-rounded and socially conscious individuals.



Our curriculum is project-based and is designed around weekly themes such as Ocean or Space week. Thematic programming helps to keep kids interested and build skills around a specific topic. Each week will be differently themed. Activities include STEM projects, community building, service learning, Chinese language and culture, arts and crafts, outdoor recreation, games and songs.

Field trips will also take place such as the beach and areas in Golden Gate Park. We will also plan fun events such as picnics, a performance showcase, and camping trip for our 3rd-6th grade participants.

Cantonese Learning Component

Based on the theme of the week, participants will become familiar with Cantonese vocabulary, characters, and speaking practice related to the theme. Activities and day to day instructions will be led in English and Cantonese, students will be encouraged to practice speaking Cantonese though no prior Cantonese language experience is necessary.

Will lunch be provided?

Parents/Guardians will need to provide a daily lunch to their child/children. If you have any concerns about providing a meal to your child/children, please let us know so that we may be available to offer assistance.

Wah Mei School will be able to provide an afternoon snack on a daily basis as part of the program. If you have any type of food restrictions or allergies please let us know in advance, to the start of the program.

Please be sure to have your child/children bring a water bottle every day. We will have water available on site for our participants to refill water bottles.

Outdoor Time

WMS Summer Camp believes in Outdoor play, learning about urban environments, ecology, and conservation. We may have outdoor trips to a variety of locales.



Contact Information

Address: 1555 Irving Street, SF, CA 94122

Email: summer@wahmei.org

Phone: 415-665-4212

Summer Camp Director:

Brian Nguyen

bnguyen@wahmei.org

Please feel free to contact us with any questions or concerns.